

Climate / Sustainability Action Plan Priorities

Establishing your school's baseline / Getting Started

Decarbonisation and Energy Efficiency

Biodiversity and Green Infrastructure

Climate Education, Green Skills and Green Careers

Climate Resilience and Adaption

Action Plan Goal – Establishing your school’s baseline – Getting Started

| Action | Steps | Timeline | Staff | Resources / Costs | Tools resources and information / Notes | Funding Opportunities | RAG |
|---|--|--|----------------------|---|---|-----------------------|--------|
| Understand school’s carbon footprint by identifying where your emissions come from | Use an online tool such as Count Your Carbon to get a breakdown of carbon emissions. | September 2025 Completed October 2025 | Sarah M GC | All Staff Cost: Free if using resources provided | Count Your Carbon - Eco Schools (eco-schools.org.uk) Energy-walkabout-guide Guide.pdf (southwarkclimatecollective.co.uk) | | Green |
| Understand school's energy efficiency by conducting a review of energy use. | Review the Recommendation Report from your Display Energy Certificate [DEC] to understand the schools’ energy efficiency. | September 2025 | Sarah M/ Governor | All Staff: Cost: Free – done in house | Energy efficiency: guidance for the school and further education college estate - GOV.UK (www.gov.uk) | Free | Yellow |
| Sign up to the Let’s Go Zero campaign | By joining this campaign, your school confirms that it is taking action now to reduce its own carbon impact, and that it demands the UK Government help all schools reach this goal by the end of the decade. | Completed September 2025 | | | | | Green |
| Add sustainability plans, projects and successes to your school website and share through wider communications | Celebrate your school’s climate action on your website, in newsletters, social media, local press, and events to showcase your successes and involve the wider community. | | SM | | Sustainability added to Eco Schools Page – Sustainability Policy will be added when completed | | Yellow |
| Set up a sustainability working group | Assemble a Sustainability Working Group featuring different stakeholders across the school to collaborate and effect change. Ensure one person has oversight, taking the title of 'Sustainability Lead' and where possible provide PPA time for this role. | September 2025 | | | Eco Warriors G Clark S Moxon B Carpenter J McLean - Governor | | Green |

Action Plan Goal – Decarbonisation and Energy Efficiency

Buildings and Retrofit

| Action | Steps | Timeline | Staff | Resources / Costs | Tools resources and information / Notes | Funding Opportunities | RAG |
|--|---|---------------------------------------|----------------------------------|--------------------------|---|-----------------------|-----|
| Optimise BMS/BEMS settings and ensure heating and hot water systems have efficient timings and temperature sets | 18°C is the general recommendation for classroom temperatures, whilst hot water coming out of taps should be no higher than 43°C (stored at 60°C). Experiment with your heating schedule while maintaining comfort - running it one hour less per day or reducing temperatures by 1 degree can cut annual heating costs by 5–10%, according to the DfE . More guidance here | Start Sept 25 Review: May 2026 | S Moxon B Carpenter | | | | |
| Planning: assess buildings for draughts and leaks to reduce heating demand. | Assess building for areas of heat loss. Make changes to help prevent heat loss e.g. roof insulation Use energy saving trust for more tips. | February 2026 – July 2026 | Sarah M/ Governor/ Brendan | Staff: Cost: Free | Energy Saving Trust | Free | |
| Install TRV's on radiators | Install thermostatic radiator valves (TRVs). These will maintain the room at a set temperature and allow local control of heating. These can be easily retrofitted on most existing radiators. | | | | | | |
| Install LED Lighting | Replace any remaining older lighting fixtures with LEDs and install motion sensors in areas that see only intermittent use. The DfE suggests LED installation can reduce energy consumption from lighting by over 84% | Completed Easter 2024 | | | | | |

Action Plan Goal – Decarbonisation and Energy Efficiency

Energy – Behavioural Change

| Action | Steps | Timeline | Staff | Resources / Costs | Tools resources and information / Notes | Funding Opportunities | RAG |
|--|---|--|--------------------|---|--|--|-----|
| Planning: Create a decarbonisation plan for the school that includes its heating systems. | <p>Use helpful guides to develop a plan that detail the steps needed to remove gas boilers and improve energy efficiency in buildings.</p> <p>Speak to experts who support schools.</p> <p>Carry out actions set out within the plan.</p> | <p>September 2025</p> <p>Long term project</p> | Sarah M/Governor | <p>Staff</p> <p>Cost: Free (if you use resources shared in <i>Tools, resources and information</i>)</p> | <p>Climate Action Decarbonisation Plan Guide.</p> <p>Surveyors have carried out a full inspection of the heating system and a currently designing a plan for full replacement</p> | <p>Northeast and Yorkshire Net Zero Hub</p> <p>CIF Funding</p> | |
| Reduce carbon emissions in our buildings by installing motion sensors so lights switch off automatically when not in use. | <p>Research most appropriate motion sensors for classrooms/ corridors.</p> <p>Hire contractors to install the motion sensors.</p> <p>Set lag times for sensors – 15 minutes for classrooms, 5 minutes or less for corridors or toilets.</p> <p>Train staff to use and maintain the sensors.</p> | Jan 2026 | Sarah M /Brendan | <p>Staff:</p> <p>Cost: TBC</p> | <p>Sensors fitted to KS2 corridor and all children toilets</p> <p>Prices to be obtained for classroom sensors</p> | | |
| Change behaviours in our communities by running a 'Switch-off' Fortnight campaign. | <p>Take part in a switch off campaign, e.g. Switch Off Fortnight. Aim for 10% reduction of energy use (the typical amount saved by participating schools). Running campaigns before the holiday</p> | Nov 2025 | Gill/ Eco-Warriors | <p>Staff:</p> <p>Cost: Free</p> | Energy Saving Trust | Free | |

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| | <p>period (such as a summer switch-down) can lead to reduced energy use over the holiday period.</p> <p>Encourage students and staff to turn off lights and monitors.</p> <p>Provide information to parents/carers in your newsletters.</p> | | | | | | |
| <p>Incentivise students to address energy usage</p> | <p>Proactively engage and empower the student body to take a lead in promoting and implementing energy efficient behaviour changes to help save costs, reduce emissions, and make their setting more sustainable.</p> <p>Incentivise engagement through electing ECO Warriors.</p> | <p>Sept 2025</p> | <p>GW Eco Warriors</p> | | <p>Eco warriors elected every September – meet regularly throughout the terms</p> | | |

Action Plan Goal – Decarbonisation and Energy Efficiency

FOOD

| Action | Steps | Timeline | Staff | Resources /Costs | Tools resources and information / Notes | Funding Opportunities | RAG |
|---|--|-------------|---|------------------|--|-----------------------|-----|
| Have separate food waste bins in all areas where food is prepared or consumed and collections in place | <p>New waste regulations require all schools to separate food waste from general waste.</p> <p>Try to reduce general waste amounts by disposing of food waste in correct manner</p> <p>Organise food waste caddies for all appropriate spaces.</p> | April 20205 | SM | | <p>Food waste caddy's in KS1 classrooms for waste fruit, staffroom, kitchen and office</p> <p>Food waste bins been placed in the playground</p> <p>Taylor Shaw have provided food waste bins for food waste at lunchtime</p> | None | |
| Run a campaign to reduce plate waste from pupils | <p>To reduce food waste at lunchtime</p> <p>Eco Warriors to investigate why children are wasting food</p> <p>Weigh food waste weekly to calculate how much costs is related to food waste</p> | Nov 2025 | <p>SM</p> <p>Eco Warriors</p> <p>BC</p> | Time | Food waste to be weighed for a week and inputted into food waste calculator to work out the cost of the food waste | | |

Action Plan Goal – Decarbonisation and Energy Efficiency

Waste

| Action | Steps | Timeline | Staff | Resources / Costs | Tools resources and information / Notes | Funding Opportunities | RAG |
|--|---|--|-------------------------------|--|--|-----------------------|-----|
| Carry out a bin audit to ensure mandatory recycling requirements are being met | <p><u>New mandatory waste regulations</u> require all <u>dry recycling</u> and <u>food waste</u> to be separated from general waste.</p> <p>Paper and plastic waste bins to be purchased, to be sited in a central area for KS2 (library)</p> | <p>Start: October 2025</p> <p>Review: January 2026</p> | <p>BC</p> <p>SM</p> | £40 / bin | <p>Paper recycling bins in all classrooms, main office and photocopier room</p> <p>Plastic waste bins to be purchased for staffroom and library area</p> | | |
| Develop a free second-hand uniform exchange to encourage reuse | <p>Encourage parents to donate their unused / unwanted uniform items. – Advertised regularly on newsletter</p> <p>Clothes rail in reception displaying uniform – parents can take any items free of charge</p> <p>Unclaimed lost property to be washed and used in the exchange</p> | <p>Start: Jan 2025</p> <p>Review: January 2026</p> | <p>CT</p> <p>SM</p> <p>BC</p> | <p>£30 – Rail</p> <p>£10 wash powder</p> | <p>Parents often bring in unwanted uniform items. These are displayed on the clothing rail</p> <p>Unclaimed lost property is washed and reused</p> | None | |
| Run waste/plastic reduction initiatives or campaigns with pupils and staff | Take school-wide action to reduce waste. Run an initiative yourself, or engage with a local or national campaign. For example, you could work to become a <u>Plastic Clever School</u> using their free resources. | <p>Start: October 2025</p> <p>Review: Mar 2026</p> | <p>SM</p> <p>Eco Warriors</p> | | <p>Registered with Plastic Clever Schools</p> <p>Reusable drinking bottles provided to all children to reduce single use cups</p> <p>Paper drinking cups provided instead of</p> | | |

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|---|---|--|-------------------------------|---------|---|------|--|
| | | | | | plastic to enable recycling | | |
| Monitor paper use and take steps to reduce consumption | <p>Use printer management software - encourage encourage double-sided and B&W printing</p> <p>Actively encourage the use of scrap paper trays though-out classrooms and offices</p> | <p>Start: October 2025</p> <p>Review: January 2026</p> | <p>SM</p> <p>Eco Warriors</p> | No Cost | <p>Printer management already in place. Limits set for coloured copying</p> <p>Eco Warriors to set up scrap paper trays around school</p> | None | |

Action Plan Goal – Decarbonisation and Energy Efficiency

Procurement

| Action | Steps | Timeline | Staff | Resources / Costs | Tools resources and information / Notes | Funding Opportunities | RAG |
|---|---|---|---------------------|---------------------------------------|---|-----------------------|-----|
| Continue uniform exchange and extend existing reuse practices. | <p>Promote free second-hand uniform on monthly newsletter</p> <p>Continue to ask parents for donations</p> <p>Unclaimed lost property uniform to be used</p> | <p>Start: Sept 2025</p> <p>Review: Jan 2026</p> | <p>CT</p> <p>SM</p> | Cost of wash powder for lost property | | | |
| Follow sustainable practices when choosing products | <p>Try and purchase products that are designed and produced ethically and sustainably, are non-toxic or made from materials that can be recycled or managed sustainably as waste.</p> | <p>Start: October 2025</p> <p>Review: January 2026</p> | SM | | | | |
| Follow sustainable practices when choosing external companies and how you use them | <p>Research and understand the sustainability and ethical credentials of companies before buying from them, e.g. ensuring they do not take part in deforestation practices.</p> <p>Incorporating sustainable buying practices, e.g. buying in bulk.</p> | <p>Start: October 2025</p> <p>Review: January 2026</p> | SM | | | | |
| Develop a Sustainable Procurement policy | <p>Develop a Sustainable Procurement Policy to outline the school's commitment to purchasing in a way that is both sustainable and ethical.</p> | <p>Start: October 2025</p> <p>Review: January 2026</p> | SM | | | | |

Action Plan Goal – Decarbonisation and Energy Efficiency

Transport

| Action | Steps | Timeline | Staff | Resources & Costs | Tools resources and information / Notes | Funding Opportunities | RAG |
|---|---|---|-------------------|-------------------|--|------------------------------|-----|
| Develop an active travel plan | Update and maintain school travel plan which supports cycling, walking and other forms of sustainable travel. Continue to maintain Gold Modeshift Stars Award. | Start: October 2025 Review: January 2026 | SM SH / GR | | | | |
| Run active travel campaigns | Participate in annual Active Travel Campaigns. Walk / cycle to school events | 2025-26 | GR | | | | |
| Provide cycle proficiency lessons in school | Host cycling proficiency lessons, such as Bikeability .. | 2025-26 | GC | | | | |
| Create a School Street outside the school gate (slow-speed/low emissions road) or reduce number of parked cars outside school. | Maintain school street | Completed | CT | | | | |
| Provide bicycle shelters | Provide bike storage for pupils and staff | Completed | SM | | Cycle storage for children provided and bike stands for staff located in secured fenced area | | |
| Install EV charging points | Investigate installation of EV charging points | October 2025 | SM | | | Gov funding 75% contribution | |

Action Plan Goal – Biodiversity and Green Infrastructure

NATURE

| Action | Steps | Timeline | Staff | Resources / Cost | Tools resources and information Notes | Funding Opportunities | RAG |
|--|---|-----------------|-----------------------------------|--|--|-----------------------|-----|
| Increase our school's knowledge of biodiversity by joining an online biodiversity network. | Sign up to Education Nature Park for more resources. | November 2025 | Gill /Eco Warriors | All Staff Cost: Free | Education Nature Park. | | |
| Increase our school's knowledge of biodiversity by running a gardening club. | Locate an area to garden. Grow plants and get students involved in maintenance/ harvest. | September 2025+ | Alice Warburton Gardening Club | Staff Cost: Free / low | Simple gardening club ideas / RHS Campaign for School Gardening | | |
| Increase biodiversity on school property by rewilding areas of school's grounds. | Conduct a wildlife survey Select an area of school ground suitable for rewilding -wildflowers -insect hotel -bird boxes Let the area grow. Educate staff and students on their maintenance. | March 2026 | Alice Warburton Gardening Club | Staff Pupils Cost: Varied depending on complexity of project | Operation Future Hope Seven simple ways to create a wildlife-friendly garden Natural History Museum (nhm.ac.uk) How to make your garden wilder Rewilding Britain | | |
| Increase biodiversity on school property by growing food at the school. | Locate an area to grow food. Grow food and get students/staff/ parents involved in maintenance/ harvest. Distribute food or use in cooking lessons. | September 2025+ | Alice Warburton Gardening Club | Staff: Cost: Low / dependent on size of garden | Grow to School | | |

Action Plan Goal – Climate Education and Green Careers

| Action | Steps | Timeline | Staff | Resources | Tools resources and information | Funding Opportunities | RAG |
|---|--|-----------------|---------------------------|--------------------------|---|-----------------------|-----|
| Appoint a sustainability focused governor | Governors asked for involvement | | J McLean | | | | |
| Set up an Eco Club or Eco Council for pupils to lead on sustainability initiatives | Eco Warriors elected at eth start of academic year | | | | | | |
| Share with staff and pupils what climate change action we are taking by promoting successes and achievements | Assemblies Eco-Newsletters Eco-Action Plan Eco-Committee Meetings | September 2025+ | Gill/Eco-Warriors | Staff: Cost: Free | | Class Cover for Gill | |
| Increase our school's knowledge of climate change initiatives by attending network meetings – <i>Sustainable Schools South Yorkshire Network – Lee Jowett.</i> | Start engaging with network, attend termly network meetings, read newsletters etc. | September 2025+ | Gill | Staff: Cost: Free | Home - Eco Schools (eco-schools.org.uk) UK Climate Change • Let's Go Zero (letsgozero.org) | Free | |
| Publicise our commitment to sustainability | Newsletters School vision to sustainability on website | 2025-26 | CT SM | | | | |
| Set up a sustainability award for students or classes | Create an Eco Award as part of the Eco Club's work, either as an end of year celebration or a weekly/half termly award e.g. for the class who do the most recycling/turn off lights and screens most consistently. | 2025-26 | Eco Warriors GC/SM | Cost of prize £20 | | | |
| Provide CPD opportunities for staff on sustainability | Investigate appropriate CPD opportunities for staff, e.g. sharing existing sustainability | | | | | | |

Action Plan Goal – Climate Education and Green Careers

CURRICULUM

| Action | Steps | Timeline | Staff | Resources | Tools resources and information | Funding Opportunities | RAG |
|--|---|-----------------|------------------|---|--|---|-----|
| Embed sustainability and climate education in the wider curriculum by incorporating it in more lessons. | <p>Embed climate change in other lessons.</p> <p>Review impact.</p> | September 2025+ | Sarah Holman | <p>Staff:</p> <p>Cost: Free</p> | Free | Embed sustainability and climate education in the wider curriculum by incorporating it in more lessons. | |
| Create an environment where lessons can be taught outside in all subjects | <p>Improve outdoor learning and encourage creative pedagogy that enables students to connect with nature and the local community. Set up regular opportunities to learn in nature across all areas of the curriculum. You can get support and advice from the Forest School Association, Learning Through Landscapes or the National Education Nature Park.</p> | | | | | | |
| Understand the curriculum by reviewing for climate change content. | Review curriculum to understand where climate change/ careers features/ could feature. | January 2026 | Gill/ Sarah H | All Staff Cost: Free- several projects offer opportunities | Our City, our world Conceptual milestones And key vocabulary (ourcityourworld.co.uk) Tracked changes project | | |

Action Plan Goal – Climate Education and Green Careers

GREEN SKILLS AND CAREERS

| Action | Steps | Timeline | Staff | Resources | Tools resources and information | Funding Opportunities | RAG |
|---|--|-----------|-------|------------------------------------|---------------------------------|-----------------------|-----|
| Access the Climate Ambassadors scheme | Connect with Climate Ambassadors in your region and invite them to do school assemblies on green skills and curriculum linked topics | | | | | | |
| Promote Green Careers by making this the key focus of Careers Day in the summer term | Invite parents plus other Green Careers role models into school to talk to the children during Careers Day Use Primary Futures , Inspiring the Future , Speakers for Schools to find speakers | June 2026 | Gill | Staff Parents Cost: Free | | Free | |

Action Plan Goal – Resilience and Adaption

| Action | Steps | Timeline | Staff | Resources | Tools resources and information | Funding Opportunities | RAG |
|--|---|--------------|-------------------|--|---|-----------------------|-----|
| Planning: Assess school's risk and vulnerability to climate change. | <p>Use tools to assess your climate risk.</p> <p>Vulnerability analysis to identify the most at-risk areas of the school, such as aging infrastructure or vulnerable student populations.</p> | January 2026 | Climate Committee | <p>Staff:</p> <p>Cost: Dependent on actions chosen</p> | <p>Local Climate Adaptation Tool (lcat.uk) This provides information on health and community impacts of weather hazards in your local area</p> <p>Climate Just maps Understand how health, social and economic inequality and other vulnerabilities impact your local risk.</p> | | |
| Planning: create a climate adaptation plan. | <p>Engage stakeholders to tailor CAPs based on specific school needs and local climate risks. Assess measures based on your climate risk profile, your available resources, and co-benefits.</p> <p>Begin with 'quick win' measures that require minimal investment and show immediate benefits to build momentum.</p> <p>Include measures to build adaptive capacity, for instance thinking about how you can showcase the benefits of a measure as an</p> | April 2026 | Climate Committee | <p>Staff</p> <p>Cost: Dependent on actions chosen</p> | <p>WWF resources for planning</p> <p>Guidance from Lambeth Adaptation Scotland: The Framework - this guide from Scotland provides a framework for organisations including schools to develop their plans</p> | | |

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| | educational opportunity to teachers, pupils, and parents. | | | | | | |
| Planning: Develop emergency response plans to build resilience in the school. | <p>Establish protocols for rapid recovery after climate events. Ensure you are proactively planning to mitigate risk for vulnerable staff and students, including those with pre-existing health vulnerabilities and social vulnerabilities.</p> <p>Critical Incident Plan to be amended to include recovery from climate events</p> | May 2026 | | <p>Staff</p> <p>Cost: Free/Low</p> | <p>Emergency planning and response for education, childcare, and children's social care settings - GOV.UK (www.gov.uk)</p> <p>Local Authority Climate Service (metoffice.gov.uk)</p> <p>Provides helpful information on what hazards might make you at risk.</p> <p>Local Climate Adaptation Tool (lcat.uk)</p> <p>Provides helpful information on community and health impacts to plan for.</p> | | Free |
| Planning: adjust school hours for periods of extreme weather. | Update Severe Weather Policy to include measures for extreme heat | September 2025 | Sarah M/ Governor | <p>Staff</p> <p>Cost: Free</p> | Hot weather and heatwaves: guidance for schools and other education settings – The Education Hub (blog.gov.uk) | | |
| Ensure staff understand how to cool their rooms through cross ventilation and other context specific measures | <p>Purchase of fans for all upstairs classrooms</p> <p>Windows upstairs to be kept open overnight during extreme heat and closed first</p> | Summer 2025 | SM | £500 Fans | | | |

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| | thing, blinds closed through the day | | | | | | |
| Planning: monitor heat in classrooms. | Install classroom heat sensors. Train staff to be able to use them and identify when dangerous heat levels are reached. React to levels with appropriate policy and procedure. | April 2026 | SM | Staff: Cost: Low | Appoint pupil energy monitors in all classes Energy Sparks | | |
| | Investigate possibility of installing solar shading on south facing classrooms | Nov 2025 | SM | Cost: TBC | | | |
| Subscribe to receive Heat Health Alerts and write a heatwave policy | Subscribe to the UK Health Security Agency's (UKHSA) Heat-health Alert Service . Familiarise your staff with updated DfE guidance on hot weather. Write a heat wave policy to address issues such as uniform, PE, sun cream and outdoor learning. Consider adopting the joint union heatwave protocol including short-term, medium term and long-term measures. | Completed October 2025 | SM | | | | |
| Planning: Create policy to relax dress code in periods of hot weather. | Encourage pupils to wear loose, light-coloured clothing. Sunhats. Sunscreen. Teachers should also encourage children to take off their jumpers. | 1 day | | Staff: Cost: Free | Hot weather and heatwaves: guidance for schools and other education settings – The Education Hub (blog.gov.uk) | | |

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| Prepare our school for the physical impacts of overheating from climate change by installing ventilation and cooling. | Explore options based on flood risks on your school grounds Natural ventilation – ensure that all classroom windows open | March 2026 | Sarah M/ Brendan | Staff: Cost: Varied depending on chosen scheme | Ventilation-in-Schools-Interactive-Guide-Jaga.pdf Arup Compendium Helpful guide to help you understand options for action and prioritise adaptation measures | | |
| Put measures in place in the school grounds to reduce the risk of flooding along the River Porter | Year 2 of a flood prevention project to be led by Laurie Kooben, supported by Emma Thompson. Children to work on the implementation of flood prevention measures in the school grounds | Jan 2026+ | Emma Thompson/ Y3 and Y4 Pupils Laurie Kooben from the University of Sheffield | £3000 Funded by Royal Society Staff | To be supplied by Laurie Kooben | | |
| | Subscribe to flood alerts and write a flood policy | October 25 | SM | | | | |
| Regularly organise cleaning gutters and unblocking any drains on site | Regular checks of gutters / drains to ensure they can cope with higher levels of rainfall. Seasons with higher leaf fall or heavy rain are particularly important. | Nov 26 | BC | | | | |

Action Plan Goal – Resilience and Adaption

WATER

| Action | Steps | Timeline | Staff | Resources | Tools resources and information | Funding Opportunities | RAG |
|---|---|----------|----------|-----------|---------------------------------|-----------------------|-----|
| Monitor water usage on a regular basis | Meter readings taken on a weekly basis to monitor for any leaks or increase in use | 2025-26 | BC SM | | | | |
| Install mechanisms to reduce water wastage | Push press taps to be installed in children toilets When toilet facilities are upgraded flow reduction measures will be looks at | On going | SM BC | | | | |