



24 February 2025

Election of Parent Governors

Dear Parent / Carer

We have two vacancies for parent governors which we need to fill. The positions will start from 23 May 2025.

Porter Croft CE Primary Academy has always aimed for a partnership with parents which undoubtedly brings great benefits to the children. One of the most significant ways you can help in promoting this aim is to volunteer to be a parent governor.

The governing body's main tasks are:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff; and
- Overseeing the financial performance of the organisation and making sure its money is well spent.

As part of this role you will be expected to attend full governors meetings 3 times per year these take place from 3.45 - 5.30 pm. You could also be a potential member of a sub committee which meets a further 3 or more times per year, these meetings take place during the school day.

Parent governors are welcomed as valued members of the team and play a vital role in ensuring the governing body is aware of the views of parents and the local community.

No special qualifications are needed and the most important thing is to have a keen interest in school and be prepared to play an active part in the governing body's work.

We feel sure that there are parents prepared to take on this important role and give their time and commitment to helping us to continue to improve the school's performance.

In looking to fill this vacancy the governors of the school have identified the following skills, experience and attributes that they feel would help strengthen the governing body:

- Experience and understanding of our diverse school community
- Experience and understanding of different faiths and to be able to represent people of these faiths
- An interest in financial and small business management

Training and support will be available to help you develop into the role. This will include in-house mentoring and support as well as access to external governor training.



The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. If you feel you can help in this capacity, please complete the enclosed nomination form which will need to be and returned to the school by 12.00 noon on Monday 10th March 2025 together with a short personal statement to support your nomination which should be no longer than 250 words.

Please note that for the protection of children all governor appointments are subject to an identity check. If there are more applications than vacancies, we will hold an election and you will be sent a voting paper in due course. You may return the ballot paper either via your child or by post.

Yours sincerely

Cath Thomas
Headteacher

Rev Karen Cribb
Chair of Governors



Nomination Form - Election of Parent Governors 2025

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: _____

Address: _____

Signature of person nominated: _____

Signature of proposer (if different to nominee): _____

Name and address in BLOCK letters of proposer (if different to nominee):

Personal Statement (maximum 250 words)

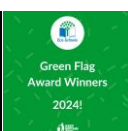
I wish to submit my nomination for the election of parent governor

I confirm (i) that I am willing to stand as a candidate for election as a parent governor and (ii) that I am not disqualified from holding office for any of the reasons set out.

Signature

(Date)

Completed nomination forms must be returned to the school by Monday 10th March 2025 – 12 noon



Qualifications and Disqualifications to Serve as a School Governor

A governor must be aged 18 or over at the time of his/her election or appointment and cannot hold more than one governorship at the same school.

A person cannot be a parent governor if they are an elected member of the Local Authority or if they are paid to work at the school for more than 500 hours in any consecutive 12 month period (at the time of election or appointment).

A person is disqualified from holding or continuing to hold office as a governor if he or she:

- is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order
- has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced
- is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order)
- has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from being concerned in the management or control of anybody
- is included in the list of people considered by the Secretary of State as unsuitable to work with children
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor
- has received a prison sentence of 2½ years or more in the 20 years before becoming a governor
- has at any time received a prison sentence of 5 years or more
- has been convicted under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor
- has refused a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate
- has been disqualified from holding office as a governor of this school due to failure to attend governing body meetings for a continuous period of six months